



Elettra Sincrotrone Trieste

International Transactions Accountant

Deadline: 8 January 2022

Ref: BA/21/34

Company description

Elettra Sincrotrone Trieste is an international multidisciplinary research center operated as a user facility, featuring a 2.0/2.4 GeV, third-generation synchrotron light source (Elettra), a new free-electron laser light source (FERMI) and a variety of support laboratories. The extremely high quality of the machines and beamlines has set new performance records and has been producing results of great scientific and technological interest. A new generation, diffraction-limited storage ring light source denoted as Elettra 2.0 is under development. See <http://www.elettra.eu> for more information.

Job description

The successful candidate will be part of the "Accounting Activity" with the following tasks:

- follow the procedures relating to permanent and temporary imports and exports interfacing with the shipping agents appointed by Elettra Sincrotrone Trieste;
- deal with the periodic accounting of invoices, mainly international ones;
- manage data collection and monthly submissions of INTRASTAT declarations.

Qualifications

A diploma or university degree in accounting or a university degree in economics is a required.

Applications will be considered also from candidates without the aforementioned qualifications but with at least 5 years of proven experience in an accounting department.

Professional knowledge of the English language corresponding to a B2 level or above is required, together with good knowledge of the Italian language.

Previous experience with international accounting practices and with electronic invoicing will be an advantage.

A very good knowledge of Microsoft office applications (especially Word, Power Point and Excel) is expected. Knowledge of the Zucchetti Ad Hoc Enterprise management system will be considered an advantage.

Good time management skills and ability to prioritize are expected, together with the ability to interact with the facility staff and international users at all levels.

Determination in achieving objective, flexibility adaptability, as well as seriousness and professional ethics complete the profile.

The deadline for the submission of the application is January 8, 2022.

The appointment envisioned is a fixed term contract of 12 months duration. The salary will be commensurate with previous experience and qualifications of the candidate.

Applications should include full curriculum vitae signed by the applicant (preferably using the European Curriculum Vitae Format in PDF), with the names and contact information (including electronic mail) of at least two professional references.

Due to the situation related to the COVID-19, the interviews will be performed through video conferencing.

Elettra - Sincrotrone Trieste S.C.p.A.

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www.elettra.eu

Iscritta al Registro delle Imprese di Trieste
Società di interesse nazionale
ai sensi dell'art. 10, comma 4,
L. 19 ottobre 1999 n. 370

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Elettra Sincrotrone Trieste

In case of equal evaluation scores of two or more candidates, preference will be given to candidates with disability pursuant to article 1 of Italian law no. 68/1999.

In accordance with the provisions of article 21 of the Italian legislative decree no. 39/2013 and in conjunction with article 53 (subsection 16ter) of Italian legislative decree no. 165/2001, employees or former employees of any Italian Public Entity who have exercised authority over Elettra Sincrotrone Trieste S.C.p.A. or have negotiated with Elettra - Sincrotrone Trieste S.C.p.A. within the last three years will be excluded from the present selection procedure. We thank all applicants in advance.

For more information, please contact Marco Marazzi (email: marco.marazzi@elettra.eu).

To apply for this position please visit the following link:

<https://www.elettra.trieste.it/it/about/careers/working-withus.html?id=2281>

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